

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

27 FEBRUARY 2018

PRESENT: Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Christina England, Wendy Naidu, Richard Beechey, David Oakley, Gavan Brunton, Kevin de Jong, Tania Wansink.

VISITOR: Marc Rowlinson.

APOLOGIES: Joel King.

INTRODUCTION: Wendy Naidu was introduced to the Board as our new Deputy Principal.

MEETING STARTED AT: 6.30 p.m. Lynne Potts opened the meeting by calling for nominations for a chairperson for 2018. Richard Beechey nominated David Oakley for the chairperson's position/seconded Kevin de Jong. Carried unanimously.

David Oakley has formally accepted the position of chairperson and he took the opportunity of thanking Richard Beechey from both the Board and School community for all the work that he has completed while in the Chairpersons position.

SPEAKING RIGHTS: Permission has been granted for both Christina England and Wendy Naidu to have speaking rights at all board meetings. Moved David Oakley/Seconded Kevin de Jong. Carried unanimously.

PRESENTATION: OFF THE GRID CLASSROOM BY MARC ROWLINSON: Discussion took place on the concept of Maker Space which works all over the world. It will include a green workshop, plastic recycling area and be sustainable in the reuse of waste products that would have been thrown away into our environment into useful products. This in turn will prevent waste within our school. It is envisaged that the Maker Space could be put in a 40 foot container. Further options were discussed regarding funding from various sources including the Auckland Council and the wider community as well. Students will get to experience the full design of the project, Sustainability, The use of Solar Energy, Problem Solving, Future Focus Learning, Micro Business are all outcomes possible with this extra teaching space. Discussion took place on the time frame of the project and Marc Rowlinson felt confident that the Maker Space could be up and running at the start of 2019. David Oakley moves that providing all the Health and Safety guidelines are adhered to he supports the investigation of Maker Space. Seconded Richard Beechey. Carried unanimously.

Marc Rowlinson left the meeting at 7.00 p.m.

MINUTES OF THE PREVIOUS MEETING: The minutes of the meeting held on 28 November 2017 are a true and accurate record. Moved Richard Beechey/Seconded Kevin de Jong. Carried unanimously.

REPORTS:

PRINCIPALS REPORT: Jonathon Tredray presented his report to the board.

ESOL TRANSITION CLASS: This is the first time that an ESOL transition class has been offered with amazing success.

MUSIC TUITION: Thanks to both Craig McTavish and Lynne Potts for their enthusiastic approach and management of the 2018 school music programme due to a revamp and on line enrolments we have more students learning music now.

EMPLOYMENT BASED TRAINEE TEACHER POSITION: Discussion took place on the change to the Education Act 2017, we are now able to request that an EBTT position be established in our school. This allows for teacher trainees to be employed by the school while undertaking their teaching qualifications. Board permission is requested for Jonathon Tredray to look into this being a possibility with the MOE and ERO. David Oakley moves that Board permission is granted to look into the EBTT in greater detail. Seconded Richard Beechey. Carried unanimously.

Nag 1 & 2 CURRICULUM REVIEW:

PD DEVELOPMENT: This year will be a continued focus on writing and developing through Write That Essay, nurturing and development of aspiring leaders within the school, PD on school reading programmes, continuing our focus on Visible Learning.

STRATEGIC PRIORITIES 2018 – 2020: All board members are to peruse this living document. It will be tabled for further discussion at our next board meeting.

ANALYSIS OF VARIANCE 2017: Board discussion took place and this report will also be tabled at our next meeting.

Nag 4 PROPERTY:

MUSIC AND DRAMA BLOCK: These have been deemed as a leaky building three years ago. Jonathon has had a meeting with our Property advisor and will hopefully be able to table a report at our next meeting.

Kevin de Jong moves that the Principals report be accepted/Seconded Richard Beechey. Carried unanimously.

PROPERTY REPORT:

ASSETS AS PER THE LIST: Board permission is requested to remove the assets as per the list. Moved Tania Wansink/Seconded Kevin de Jong. Carried unanimously.

FINANCE REPORT: Kevin Faulkner presented his report to the board.

DRAFT BUDGET 2018: Board discussion took place. Jonathon Tredray moves that the Budget 2018 be approved/Seconded David Oakley. Carried unanimously.

Jonathon Tredray moves that the Finance report be accepted/Seconded Tania Wansink. Carried unanimously.

STAFF REPORT: Christina England presented the staff report on behalf of Joel King.

HIGH 5 CHALLENGE: This is for our year 7's and it is held over the first term. The new format is proving very successful.

SPORT: This is well and truly underway at NX this year. Thanks goes to Shannon Hale in her role as Director of Sport.

ANDREW BOLLAND: A letter is to be written from the BOT and staff to acknowledge the outstanding efforts of Andrew Bolland. It has been a huge start to the year and Andrew has worked tirelessly to ensure that it has been a smooth transition for everyone.

RANGITOTO ENGLISH DEPARTMENT: An email was received to affirm the positive outcomes of our literacy programme.

ACCADEMY OF ARTS: Tracy Pickford has provided a written report for the board.

STUDENT LEADERS 2018: They have been appointed for this year.

Tania Wansink moves that the staff report be accepted/seconded Gavan Brunton. Carried unanimously.

POLICY SUB-COMMITTEE: Lynne Potts is to get a date so that we can go through and update our Board policies.

GENERAL BUSINESS:

OUT OF SCHOOL ACTIVITIES: Board approval is required for Christina England and Wendy Naidu to be able to approve trip proposals and associated health & safety requirements for all out of school trips. This includes Year 8 Camp, Year 7 High 5, Stuff n Nonsense Trip, Leadership Camp, Sports Camp, AIMS, ILC Wellington Trip, WPCA class outings including Okura, all sporting events, cultural commitments, Kapa Haka. Moved Gavan Brunton/Seconded David Oakley. Carried unanimously.

HEALTH & SAFETY MINUTES: These were presented to the board for discussion.

PEOPLE SAFE WEBSITE: Donne Greentree is to take on the responsibility of the People Safe Website once training has been completed.

MEETING DATES OF BOT MEETINGS: Christina England is to relook at 7 August and 4 September 2018 as they clash with other meeting dates. Once new dates have been decided on we will advise all BOT members.

CORRESPONDENCE:

NORTH SHORE CRIME UNIT: A letter was written to the Minister of Police, Jacinda Adern to see if the unit can stay on the North Shore.

COL EVENING FOR BOT: Proposed date is 20 March 2018 for an update on the work of the COL, give Boards some input in terms of how they believe the COL can best support their school community and provide the opportunity for them to engage with some COL staff.

Jonathon Tredray moves that the correspondence be accepted/seconded David Oakley. Carried unanimously.

Meeting closed at 8.25 p.m.

Next meeting 27 March 2018 at 6.30 p.m.

Signed:

Chairperson:

Dated:

