

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

20 JUNE 2017

PRESENT: Richard Beechey (Chairperson), Jonathon Tredray (Principal), Kim Sloane (Staff Trustee), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Tania Wansink, Gavan Brunton, David Oakley.

APOLOGY: Kevin de Jong.

PRESENTER: Kel Hartell.

MEETING OPENED AT: 6.29 p.m.

WRITE THAT ESSAY: Kel Hartell presented to the Board on "Write That Essay". He gave examples of what a cross section of his students had written at the start of the year to compare with what is being written by the same students now. Kel Hartell spoke about the structure, flow on sentences and concise writing that is now being used by these same students. The changes that have been achieved are truly remarkable. He explained that it is usually only colleges who have this program. The software is very user friendly. Board discussion took place on how "Write That Essay" has impacted on school wide results. Jonathon Tredray explained at the start of the year Dr Ian Hunter writer of "Write That Essay" came into school for a PD day. The results really do speak for themselves. Two of our teachers Ms Edington and Mrs Bennett have helped develop the program. Kel Hartell left the meeting at 6.53 p.m.

FINANCE REPORT: Kevin Faulkner presented his report to the Board.

LOCALLY RAISED FUNDS: These are still tracking in line with budget expectations.

WORKING CAPITAL: Going forward \$5,000.00 each month will now be ring fenced for the future astro-turf replacment.

AUDIT 2016: The auditors have now finalised their audit. Jonathon Tredray acknowledged the hard work and commitment of Kevin Faulkner as the report from RSM Hayes was very complementary.

2018 FEES: Board discussion took place on the cost structure 2018. 2018 Donation \$185.00, 2018 Tech Subsidy \$195.00, 2018 ACS \$100.00 with a special offer saving of \$70.00 during enrolment week for payment of all three items. This same offer will be given to our Year 8 student's during Term 4. Moved Richard Beechey/Seconded David Oakley. Carried unanimously.

Kevin Faulkner left the meeting at 7.13 p.m.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 9 May 2017 are a true and accurate record. Moved Tania Wansink/Seconded Gavan Brunton. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

PEOPLE SAFE APP: Board discussion took place to see if all staff training will be completed by 1 July 2017. Jonathon Tredray is to ensure that all the Board members will be sent the PDF document regarding the People Safe App.

HAZARD REGISTER: This is still a work in progress regarding unclosed hazard reports however they are currently being entered onto our new system.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

RESILIENCE WORKSHOP: This will be held on the 4 July 2017 with John Meeske from Long Bay College. The response has been overwhelming with 106 people registered to attend.

NAG 1 CURRICULUM: Jonathon Tredray spoke on our 2015 and 2016 National Standard results in writing. Our Maori and Pasifika students are showing a marked increase in meeting the national standards.

MARKETING TAIWAN & JAPAN: Discussion took place on building positive relationships with our existing and new Education Agents in Taiwan and Japan. It really helps us as a school having the pathway connection with Rangitoto College.

STANDDOWN REPORT FROM FEBRUARY – MAY 2017: Discussion took place.

Tania Wanksink moves that the Principals Report be accepted/Seconded Richard Beechey. Carried unanimously.

STAFF: Kim Sloane presented her report to the Board.

ANNUAL ESOL SPORTS DAY: Eight Intermediate Schools competed this year. I am delighted to be able to report that Northcross placed first again.

NOHO MARAE: This was held on the 12 May for our Maori and Pasifika students'. 45 students attended and very positive feedback has been received from both our parents' and students' that attended.

NX BUSH RESTORATION: Rooms 21/22 have begun the start of the bush restoration project.

FPS TEAM: Congratulations must go to Saana Ramaekers who received a second placing in the world in Scenario Writing.

STUFF n NONSENSE: Mark Jensen and his Stuffie crew were invited to participate in the Sheila Winn College Shakespeare Competition. The Stuffie group were then invited to appear at the National Shakespeare competition in Wellington. This is an honour as previously only high schools have ever been invited to perform.

Richard Beechey moves that the Staff Report be accepted/Seconded David Oakley. Carried unanimously.

PROPERTY:

ASSETS FOR DISPOSAL: Board permission is requested to remove assets as per the list. Moved Richard Beechey/Seconded David Oakley. Carried unanimously.

AUTOMATED FRONT GATE: David Oakley gave a report to the Board.

1. A new sliding cantilever gate
2. Retractable Bollards
3. Barrier Arm

These are the options that are available. An estimate for the Barrier Arm is approximately \$14,000.00 with additional site work costs to be included. Board discussion took place on where to site the Barrier arm. After discussion it was decided to install the barrier arm just outside the Tech Department. Services, landscaping, costings and the final design of the barrier arm will be tabled at our next meeting. David Oakley is to advise Robert Gunter of the Board decision. David Oakley moves that the Property report be accepted/Seconded Richard Beechey. Carried unanimously.

POLICIES:

PRINCIPALS DISCRETIONARY FUNDING FOR DISAVANTAGED STUDENTS AT NX: This policy was discussed and now has formally been accepted. Moved Richard Beechey/Seconded Tania Wansink. Carried unanimously.

CHILD PROTECTION POLICY: This policy was discussed and now has formally been accepted. Moved Jonathon Tredray/Seconded Gavan Brunton. Carried unanimously.

GENERAL BUSINESS:

BOARD REVIEW: Richard Beechey is going to produce a Board survey. Just to see how things are progressing and what we as a Board could possibly do better.

TRIAL LOCKDOWN NOTES: Board discussion took place.

CORRESPONDENCE:

RSM HAYES AUDIT: 2016 has now been finalised.

JANE EDINGTON: Application for study leave. Board discussion took place and Jane Edington has been given approval to apply for study leave.

PROFESSIONAL DEVELOPMENT: Discussion took place on just how much PD that the Board was required to undertake.

Richard Beechey moves that the Correspondence be accepted/Seconded Tania Wansink. Carried unanimously.

Meeting Closed at 8.15 p.m.

Next Meeting will be on 8 August 2017 at 6.30 p.m.

Signed:

Chairperson

Dated:

