

## **NORTHCROSS INTERMEDIATE SCHOOL**

### **BOARD OF TRUSTEES MEETING**

**19 SEPTEMBER 2017**

**PRESENT:** Richard Beechey (Chairperson), Jonathon Tredray (Principal), Kim Sloane (Staff Trustee), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Kevin de Jong, Tania Wansink, Gavan Brunton, David Oakley.

**MEETING OPENED AT:** 6.35 p.m.

**MINUTES OF THE PREVIOUS MEETING:** Minutes of the previous meeting held on the 8 August 2017 are a true and accurate record. Moved Kevin de Jong/Seconded Kim Sloane. Carried unanimously.

#### **MATTERS ARISING FROM THE MINUTES:**

**PROPOSED NORTHCROSS BEANIE:** Board discussion took place. Two options were presented to the Board. One with the NX logo embroidered onto the front and the other option would be to have the NX logo sewn onto it. Prices were discussed and it was decided that the beanie with the NX logo sewn onto it will be offered to students in term 1, 2018 to see if they would be interested in purchasing it for the coming winter months.

#### **REPORTS:**

**FINANCE REPORT:** Kevin Faulkner presented his report to the Board. Everything is on track to end the year with a smaller deficit than budget expectations.

**2018 ENROLMENTS:** Of the 506 students who have enrolled for 2018 so far 303 families have taken up the special offer. We will also offer our current Year 7 families the same offer in October.

Richard Beechey moves that the Finance report be accepted/seconded Kevin de Jong. Carried unanimously.

**PRINCIPALS REPORT:** Jonathon Tredray presented his report to the Board.

**AIMS GAMES:** These have just recently been held in Tauranga. There were many sporting successes from our students that participated. We have an ongoing booking at the Papamoa Christian Camp where our students stay.

**NAG 1 & 2 CURRICULUM AND REVIEW:** An extensive overview of CORE Education's, survey on Collaborative Learning was presented to the Board. Jonathon spoke on what Collaborative Learning will look like in 2018. Survey results were given to all members of the Board on what our teaching staff think of Collaborative Learning. Discussion then took place on just how our contributing secondary schools will be receptive to this way of learning.

**NAG 3 PERSONNEL:** Two Deputy Principals have now been appointed. Christina England and Wendy Naidu.

**NAG 4 PROPERTY:** Board discussion took place regarding our Block 2 refurbishment project. There is a shortfall due to retention fees, council and architect fees and special conditions such as removal of asbestos. Richard Beechey moves that \$150,000.00 of Board funds be utilised for the building fund. Should we not get the \$144,000.00 from the MOE 5YA contingency then the Board will need to look at the scope of works to ensure that the project remains on budget. Seconded Kevin de

Jong. Carried unanimously. Jonathon Tredray moves that his report be accepted. Seconded Kevin de Jong. Carried unanimously.

**STAFF REPORT:** Kim Sloane presented her report to the Board.

**THANK YOU LETTERS:** Kim Sloane has requested letters for the following Shannon Hale for her organisation of AIMS, Alison Oliver-Smith for Wearable Arts, Wendy Johnston for the Science Fair and Christina England to congratulate her on becoming a DP and her role as Acting DP this year.

Richard Beechey moves that the Staff Report be accepted/Seconded Jonathon Tredray. Carried unanimously.

**PROPERTY REPORT:** This report is taken as read. Kevin de Jong moves that the Property report be accepted/Seconded Richard Beechey. Carried unanimously.

**HEALTH & SAFETY:** Donne Greentree is taking over the responsibility of the People Safe Lock down procedure App.

**TERM 4 BOARD WALKAROUND:** David Oakley is the Board representative to do the Health and Safety walk around the school.

**GENERAL BUSINESS:**

**PROPOSED VANUTAU TRIP 2018:** Mark Jensen has asked for Board approval to take a school trip to Vanuatu in 2018. Board discussion took place and as the cost of the trip is cost neutral to the school Board approval has been given providing the appropriate RAMS and Health & Safety requirement have been met. Moved Kevin de Jong/Seconded Tania Wansink. Carried unanimously.

**KIM SLOANE'S RESIGNATION:** Kim Sloane has formally resigned from the Northcross Intermediate Board of Trustees.

**ELECT A RETURNING OFFICER FOR THE STAFF TRUSTEES ELECTIONS:** Lynne Potts has been appointed as returning officer for the staff trustee vacancy on the Board. Moved Richard Beechey/Seconded Tania Wansink. Carried unanimously.

**PRINCIPALS APPRAISAL:** Richard Beechey is to send out a copy to all Board members.

**CORRESPONDENCE:**

**CRAIG McTAVISH:** Board permission is requested for a musical afternoon gala to be held on the 11 November. Moved Richard Beechey/Seconded Gavin Brunton. Carried unanimously.

**Meeting Closed at 8.20 p.m.**

**Next meeting will be held on 31 October 2017 at 6.30 p.m.**

**Signed:** **Chairperson**

**Dated:**

