

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES

26 FEBRUARY 2019

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Christina England (Deputy Principal), Wendy Naidu (Deputy Principal), Kevin de Jong, Tania Wansink, Richard Beachey, Gavan Brunton.

VISITORS: Marc Rowlinson (NX Teacher), Jared Cuff arrived at 6.37 p.m.

MEETING STARTED AT: 6.30 p.m.

David Oakley welcomed everyone to the first board meeting of 2019.

APPOINTMENT OF NEW CHAIRPERSON 2019: Board discussion took place on appointment of a chairperson for 2019 due to it being so close to the Board elections in May. Nominations were called and David Oakley has been reappointed as chairperson. Moved Kevin de Jong/Seconded Richard Beechey. Carried unanimously.

SPEAKING RIGHTS: Permission has been granted for both Christina England and Wendy Naidu to have speaking rights at all board meetings until a new board has been duly elected. Moved David Oakley/Seconded Richard Beechey. Carried unanimously.

DESIGNATED LEVELS OF AUTHORITY: Discussion took place on DLA's. A meeting will take place with Jonathon Tredray, David Oakley, Tania Wansink and Richard Beechey to delegate the responsibilities of both the board and the senior management team. The subcommittee will report back at our next meeting.

MINUTES OF THE PREVIOUS MEETING: The minutes of the previous meeting held on 27 November 2018 are a true and accurate record. Moved Richard Beechey/Seconded Kevin de Jong. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

PRINCIPALS APPRAISAL: Richard Beechey wanted clarification as to when it would be completed. Jo Robson will be back next month to complete the Principals appraisal.

INDUSTRIAL ACTION: Jonathon Tredray said that they had no more details regarding future teacher industrial action.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the board.

SENIOR MANAGEMENT TEAM: Jonathon Tredray stated that Jill Haslam appointment to the SMT is in a relieving capacity only due to the roll growth. Kevin de Jong talked about the appointment process and that the process of any appointment should involve the BOT. Further discussion on this subject will take place in committee at the end of the meeting.

WILLIAM PIKE CHALLENGE CLASS: This class has changed its structure and is now being offered as an afternoon extension programme for 30 students under the direction of both Kevin Palmer and Sam Hayden.

Nag 1 & 2: CURRICULUM:

INDUCTION PROGRAMME: Twelve new teaching staff will attend a Visible Learning Induction day on Wednesday 27 February 2019. Cognition will lead the Professional Development.

OUR SCHOOLING FUTURES STRONGER TOGETHER: Tomorrows School Independent Task Force promotes sweeping changes to the future of schools. Marc Rowlinson mentioned that there is a public meeting being held at Rangitoto College for any member of the public to attend where the proposed changes would be explained in more depth. Robust board discussion took place regarding our Community Consultation to our families regarding Our Schooling Futures.

Nag 7 & 8: ANALYSIS OF VARIANCE REPORTING: Wendy Naidu reported that now National Standards have been abolished the results that have been tabled in the Analysis of Variance report have come from the PAT results and easTTle results. Robust board discussion took place. Wendy Naidu also spoke on Write That Essay and that this year our Teaching assistants are helping with guided reading in the classrooms. Also this year there is a maths learning support programme put in place. The focus is not only on our lower achievers but also our high achievers to ensure that extension maths programmes are put in place.

THREE YEAR WORKPLAN OVERVIEW: Jonathon Tredray reported what our strategic priorities are for 2019 – 2021. Discussion took place on how it will be reported to the board in future meetings.

Nag 5: HEALTH & SAFETY: Board discussion took place on our Student Wellbeing. Jonathon Tredray reported that a survey had been sent to all students regarding their wellbeing at our school. This is going to be followed up by a Puberty Change Evening, A talk on resilience, and a Tweens to Teens which is an evening for our parents and caregivers.

OUT OF SCHOOL ACTIVITIES 2019: Board approval is required for Christina England and Wendy Naidu to be able to approve trip proposals and associated health and safety requirements for all out of school trips. This will included Year 8 Camp Finlay Park, Youth Leaders Camp, Stuff n Nonsense, Sports Winter Camp, NZAIMS Games, William Pike Challenge Camp, Student trip to Vanuatu, all sporting events, cultural commitments Kapa Haka. Moved Richard Beechey/Seconded Kevin de Jong. Carried unanimously.

Nag 3: RESIGNATION: Joel King has resigned at the end of last year. He has won a DP position at Northcote Intermediate School.

Jonathon Tredray moves that his report be accepted/Seconded Tania Wansink. Carried unanimously.

FINANCE REPORT: Kevin Faulkner presented his report to the board.

2019 DRAFT BUDGET: Board discussion took place on all aspects of the 2019 budget that was presented.

HEAT PUMPS: Andrew Bolland is in the process of getting some quotes for heat pumps for Room 56-60. The quote once received will be re tabled at our next meeting.

TIGER TURF: A quote has been received for \$9,000.00 for each side of the area.

VAN: Discussion took place regarding two options i.e either to lease a van or actually purchase the vehicle. Board discussion took place on the priorities of what the school is needing. Board discussion was robust. Follow up discussion will now take place with the Senior Management Team and David Oakley to discuss the priorities. The points raised from this meeting will be emailed out to all BOT members. Lynne Potts is to ring some van dealerships regarding obtaining a sponsorship deal. This will be discussed at our next meeting. Richard Beechey moves that the 2019 draft Budget without the purchase of the van be approved. Seconded Kevin de Jong. Carried unanimously.

Kevin Faulkner will email out the finalised budget once discussions have been completed.

2018 ACCOUNTS: These are looking positive and we will either be on target or just above target.

Richard Beechey moves that the finance report be accepted/Seconded Gavan Brunton. Carried unanimously.

PROPERTY REPORT: Taken as read.

MAINTENANCE OF GRASS PLAYING FIELD: Andrew Bolland is getting a quote to even up the surface. It will be presented at our next meeting.

Tania Wansink moves that the property report be accepted/seconded Kevin de Jong. Carried unanimously.

STAFF REPORT: Christina England presented a report to the board.

Over 100 students attended both swimming and waterpolo trials, 460 students attended the netball trials, we have 18 Basketball teams.

Two hundred parents attended a sports evening that was organised by Shannon Hale and Kate Volmuller. The selection processes were explained along with the fair play rules.

Our new teachers have really settled into Northcross Intermediate very well.

Year 8's are testing the waters in the Sherwood stream in preparation for their Yr 8 camp.

Challenger series for Year 7's start next Monday.

Richard Beechey moves that the staff report be accepted/seconded Jonathon Tredray. Carried unanimously.

GENERAL BUSINESS:

PROPOSED MEETING DATES: These were discussed. The 7 May 2019 meeting will have to be changed due to the forthcoming board elections and also the 14 June 2019 to allow the new board to take office.

Changes will be made and a new list of meetings will be forwarded to the BOT.

2019 BOARD TRIENIAL ELECTIONS: Returning officers have been selected Keli Dean, Donne Greentree and Lynne Potts. Board discussion took place on the dates for the election. David Oakley moves that the dates from the 17 May 2019 until 21 June 2019 be accepted. Carried unanimously.

PARENT REPRESENTATIVES FOR THE 2019 TRIENIAL ELECTIONS: Discussion took place regarding how many parent representatives we need on the board. Our board will stay at six parent representatives. Moved David Oakley. Carried unanimously.

STAFF REPRESENTATIVE: Due to the forthcoming elections it has been decided to keep the staff representative vacancy on the board vacant. However Marc Rowlinson has very kindly attended the BOT meetings until the elections. David Oakley moves that Marc Rowlinson be granted speaking rights, but no voting rights. Carried unanimously.

POLICIES:

HEALTH AND SAFETY WELFARE POLICY: Board discussion took place regarding guidelines that need to be added to the policy. This will be represented at our next meeting.

COMPLAINTS POLICY: This policy has been accepted. Moved Richard Beechey/seconded Tania Wansink. Carried unanimously.

STAFF PERFORMANCE MANGAGMENT POLICY: This policy has been accepted. Moved Richard Beechey/seconded Tania Wansink. Carried unanimously.

CORRESPONDENCE:

RESIGNATION: Joel Kings resignation was received 18 December 2018.

AUTHORIZED SIGNATORY LETTER: Sharon Hines and Anna Inger have requested BOT approval to be authorized signatories of the school for the following documents. International student offer of place, contract of enrolment for international students, Accommodation agreement for homestay families, Designated caregiver agreement for designated caregivers, Agency agreement for contracted international student agents. Discussion took place regarding DLA's. Moved David Oakley. Carried unanimously.

Richard Beechey moves that the correspondence be accepted/seconded Kevin de Jong. Carried unanimously.

Meeting closed at 8.34 p.m.

Next meeting will be 2 April 2019 at 6.30 p.m.

Signed: **Chairperson**

Dated:

Meeting went into committee at 8.36 p.m.

Out of committee at 8.52 p.m.

