

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

24 NOVEMBER 2020

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Trustee), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Jill Haslam (Deputy Principal), Christina England (Deputy Principal), Jared Cuff, Tania Wansink, Gavan Brunton.

MEETING STARTED AT: 6.00 p.m.

David Oakley welcomed all Board members to the meeting.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 27 October 2020 are a true and accurate record. Moved Jared Cuff/Seconded Tania Wansink. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

Jonathon Tredray took the time to thank all the Board members for their support throughout the 2020 year, it has been a very disruptive one for both students, families and staff.

STAND DOWN REPORT 2020: Jonathon reported that there had been more stand downs and exclusions this year than any other since he has started at Northcross Intermediate. He felt that because the Year 8 camp had been cancelled it has not allowed our students to bond as they have in previous years.

CELEBRATORY CEREMONY: The 50th Jubilee of Northcross Intermediate took place in May of this year, however with COVID well and truly in attendance any outside celebrations had to be cancelled as the school was in lockdown. On Friday 20 November 2020 we had a celebratory assembly with performances from Kapa Haka, Jazz band and Rock band. All students received the 50th year badge for their sweatshirts.

PRINCIPALS & DPS EDUCATIONAL TOUR TO DUNEDIN: Jonathon Tredray reported briefly on the trip to Dunedin.

BOARD ASSURANCE STATEMENT: This will be tabled for the first board meeting of 2021 for further discussion. All points of the document will be looked at.

CONFLICT OF INTEREST: Discussion took place on this policy. It will be tabled for the first board meeting in 2021.

NAG 1 & NAG 2: POLICY & PROCEDURES GUIDELINES UNDER REVIEW:

PROVISIONALLY REGISTERED TEACHERS: Jill Haslam reported to the Board about the PRT programme that we now run at our school. We have joined with Murrays Bay and the programme is more specific to Intermediate aged students that what is currently on offer from the Kohia Teachers Centre. Three of our teachers have now graduated in a ceremony held last Friday. They are Adam Martin, Jacob Geenty and Kaleb McNeil.

LATE: Annamaria Mclean arrived at 6.25 p.m.

ASPIRING FUTURES: Discussion took place on a team of inspirational young role models coming into schools to share with our students their knowledge of how they have chosen their career paths. Jonathon Tredray acknowledged the support of two of our teachers for the implementation of this programme Belinda Hemme and Juliet Hamblyn.

ONEROA COMMUNITY OF LEARNING: There have been six school leads advertised each year and applications will close for these positions on the 3 December 2020.

Jonathon Tredray has tabled his report. Moved Gavan Brunton/Seconded Jared Cuff. Carried unanimously.

FINANCE: Kevin Faulkner presented his report to the Board.

2020 ACCOUNTS TO 31 OCT: Enhanced grant income resulting from Covid-19 along with a good donation response from the school community are offsetting the C-19 driven downturn in international student income so we are again forecast to reach budget expectations for the year. Likewise, the working capital balance has also proven to be robust.

DRAFT BUDGET 2021: Kevin Faulkner introduced his 2021 draft budget to the Board. He explained the additional difficulties compiling next year's draft with Covid-19 skewing 2020 figures for comparison purposes and 2021 international student income expected to be much lower due to on-going border restrictions. On the up-side he explained that the increased school roll enabled a heightened operating grant, although reaching a breakeven operating budget was nevertheless a challenge, but one that had been met with this draft. As far as the school's capital reserves were concerned, these remained healthy giving confidence that the school would be able to meet on-going financial constraints in 2021 whilst allowing for most of its projected 2021 expenditure on capital items to go ahead. Board discussion followed and the projected capital expenditure items were discussed in-depth. The Board agreed that these were reasonable and in-line with the on-going objectives of the school but regrettably also agreed that the proposed adventure playground needed to remain as a future project beyond 2021 due to its relative high cost at a time of on-going financial uncertainties resulting from C-19. Jonathon Tredray moves that the budget for 2021 be accepted/seconded Annamaria Maclean. Carried unanimously.

Jared Cuff mentioned that a written acknowledgment be written to the students who did an exceptional job on the design of the proposed adventure playground, explaining the Board reasons why at this stage it can't proceed. Moved Jared Cuff/Seconded David Oakley. Carried unanimously.

STAFF: Marc Rowlinson presented his report to the Board.

ESPORTS ZONE DAY: This was hosted by Northcote Intermediate School. Competition was extremely tough but our students that attended really enjoyed the experience.

MUSIC SOIREE: Our music tutors and their students celebrated their hard work. The evening was hugely successful.

BANDQUEST: Our school entered the online category and achieved a first place for one of our Year 8 Bands, Gemini-go-scorpotarious. The bass player James O'Sullivan won the rock solid bassist award. Our Year 7 band The Rock Down Kings also achieved two awards, the best rock styles award for their stage presence, and the musicianship award went to piano and saxophone player Cameron Beattie.

OTAGO MATHS: 800 of our students participated in the Maths problem solving competition run by Otago University. Ethan Feng placed third in New Zealand out of over 20,000 students and Enzo Li Yr 7 placed 7th out of 20,000 students nationwide.

NIWA – NORTH HARBOUR: Twenty two students participated in the North Harbour Science and Technology Fair. The Northcross student's science boards were outstanding. 13 students received awards. William Colman was awarded the AIMES Junior Excellence Award for innovation. The Anit-Capsizer was his focus project and the \$3,000 to invest will help him develop his Anti-Capsizer with the wider community in mind.

Jared Cuff Moves that the Staff report be accepted/Seconded Jonathon Tredray. Carried unanimously.

PROPERTY: This was taken as read. Moved David Oakley. Carried unanimously.

HEALTH & SAFETY MINUTES: The meeting was held on 4 November 2020, they will not be approved until our next meeting in 2021.

GENERAL BUSINESS:

PERMISSION REQUEST: Board permission has been requested from Jonathon Tredray to allow him to appoint an Acting Principal when he is away from school. Moved David Oakley. Carried unanimously.

BOARD BREAKFAST: This will be held at the Common Ground Eatery on Tuesday 8 December 2020. Lynne Potts is to email the breakfast menu to all Board members and the time that we are to meet.

CORRESPONDENCE:

MOE: LEARNING SUPPORT PROPERTY MODIFICATIONS : Discussion took place regarding a new student Madison Dorrington physical access to our school for 2021.

DLM DESIGN CONSULTANT: Board discussion took place on the proposal that has been submitted for \$33,900.00 excluding GST for the Northcross Intermediate 6 Classroom 10 ypp project. David Oakley moves that the quote be accepted. Seconded Jared Cuff. Carried unanimously.

CO-OPTED BOARD MEMBER: David Oakley, Jared Cuff and Jonathon Tredray are to look at the applicants and short list the Co-Opted position on the Board.

Meeting Closed at 7.20 p.m.

Next meetings will be scheduled for 2021 and Lynne Potts will advise you a list of meeting dates.

Signed:

Chairperson

Dated:

