

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES

27 NOVEMBER 2018

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Joel King (Staff Trustee), Lynne Potts (Board Secretary), Christina England (Deputy Principal), Kevin de Jong, Richard Beechey, Tania Wansink, Gavan Brunton.

APOLOGIES: Wendy Naidu.

VISITORS: Sharon Hines (Director of International Students) and Suzanne Hodgins (NX Teacher).

MEETING STARTED AT: 6.32 p.m.

PROPOSAL FOR INTERNATIONAL TRAVEL – TAKIGAWA DAINI JUNIOR HIGH, KOBE, JAPAN: Sharon Hines reported that 109 Takigawa students, 6 teachers, 2 tour guides, a school nurse, photographer and 2 Japanese/English Co-ordinators once again came to Northcross Intermediate. This marked 11 years of visits to our school since the first trip in 2008. Sharon mentioned that one of the photo's that was taken both of a Takigawa and Northcross Intermediate student will be used for Education NZ promotional material. Joel King spoke about the proposal for a group of 15 students plus 4 staff to visit Takigawa from 2-8 October 2019. Suzanne Hodgins also spoke regarding the educational benefits of this trip and how they would align with the NZ Curriculum. Robust board discussion took place. As the proposed trip will take place during the Rugby World Cup deposits are being asked for by the airlines. The Board has requested what the flight deposits will be. Lynne Potts will then email out the information to the Board. Discussion then took place regarding the proposed trip as it should be cost neutral to the school, in line with the Travel policy. Kevin de Jong moved that approval be given for the trip/seconded Richard Beechey. Carried unanimously.

Sharon Hines and Suzanne Hodgins left the meeting at 6.55 p.m.

MINUTES OF THE PREVIOUS MEETING: The minutes of the previous meeting held on 30 October 2018 are a true and accurate record. Moved Kevin de Jong/Seconded David Oakley. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

ELECTRONIC NOTICE BOARD: David Oakley reported that he is happy with the CANNON option for the electronic notice board. Cannon have come up with a workable solution for the connection of the power cable that actually works in our favour.

REPORTS:

PRINCIPALS REPORT: Jonathon Tredray presented his report to the Board. Jonathon thanked all the Board members for their role in the governance of our school. Thanks also went to David Oakley who took on the role of chairperson at the start of the year.

EMPLOYMENT BASED TEACHING: Last year the Board gave approval for our school to adopt stage one of the EBTT Training Programme. The Hon Tracy Martin met with us last week. The stumbling block seems to be around the type of qualification the teacher would receive on completion of the two years.

TAKIGAWA VISIT: Thanks have to go to both Sharon Hines and Anna Inger who both worked so tirelessly in ensuring that 109 Homestays were found for the week. Their attention to detail helped make the visit the wonderful success that it was.

Nag 1: CURRICULUM: The PAT testing programme has just been completed, however there has been a huge delay in getting the results back from Wellington. The results will help determine our Charter goals for 2019 and also assist us to report back on student progress to the BOT.

STUDENT SURVEY ON WELLBEING: Discussion took place on this survey it is part of our health and safety. The information will help plan our Health and Wellbeing units in the future.

PRINCIPALS APPRAISAL: Robust Board discussion took place regarding Jo Robson and the Principals Appraisal document that was sent to both the Board and staff. The Board felt that the questionnaire that was sent needed to have more depth. The survey was extremely short. There was absolutely no reference to any previous performance appraisal for Jonathon. Going forward both David Oakley and Richard Beechey will have a follow up meeting with Jo Robson to discuss issues and have clarification about the depth of the survey that was sent. Jonathon Tredray did mention that this survey was just a very small part of the appraisal process.

Nag 4: PROPERTY – MUSIC ROOM: Board members were invited for a walk through of the music room area. Discussion took place and once the refurb has been completed. Then the outside must also be repainted so that it remains weather tight.

Nag 4: PROPERTY – MINISTRY PROPERTY DIVISION: This forum was attended by educational sector leaders to discuss matters regarding school property. Things discussed were the 10 Year Property Planning, police vetting for contractors, asbestos, management, boiler inspections, accelerated modernisation scheme and weather tightness. Regarding AMS this is a five year initiative, starting with schools in the 2018/19 5YA funding cycle. Schools may be eligible for a 100% increase in the 5YA budget, up to a maximum of \$200,000.

Nag 5: HEALTH & SAFETY: David Oakley wanted to pass on his thanks for Wendy Naidu for all her work on the Board policies.

Nag 6: ATTENDANCE: We are now going to be working more closely with families that are experiencing difficulties in getting their children to school. Lynne Potts will take on this role in 2019.

Tania Wansink moves that the Principals report be accepted. Seconded Joel King. Carried unanimously.

FINANCE REPORT: Kevin Faulkner presented his report to the Board.

LOCALLY RAISED FUNDS: These are ahead of budget expectations.

RELIEVERS BUDGET: As the pressure has not eased during term three it will lead to an end of year over run which will be covered by extra locally raised funds. **DRAFT BUDGET 2019:** Kevin Faulkner did present a draft budget for 2019. Board discussion took place and it will be re-tabled for further discussion at our first meeting in February.

David Oakley moves that the Finance report be accepted/Seconded Gavan Brunton. Carried unanimously.

PROPERTY REPORT:

B-SAFE: A report was tabled on the retesting and tagging of the schools electrical appliances. Discussion took place.

STORM WATER DRAIN: A large blockage still remains in the storm water drain that discharges the water from the netball court. A price is being sort to get the problem fixed. Andrew Bolland will report back to the Board.

David Oakley moves that the Property report be accepted. Carried unanimously.

STAFF REPORT: Joel King presented his report to the Board.

ACHIEVEMENT OBJECTIVES – VANUATU 2018: Board discussion took place on the learning objectives from the Vanuatu trip 2018. Vanuatu trip 2019 has already been given the Board permission to go ahead at last month's meeting. Moved David Oakley. Carried unanimously.

ARE WE THERE YET? LITERACY EXTENSION EXHIBITION: Forty students took place in this learning experience. It was a programme that was inspired by the 125th Anniversary of Suffrage in NZ.

YR 6 MAORI & PASIFIKA WELCOMING DAY: 29 Year 6 Maori & Pasifika students were welcomed to Northcross Intermediate. The focus was whanaungatanga (relationships) they were given the opportunity to meet with our Yr 7 Maori and Pasifika students. New relationships were made and overall it was a great success.

STUDENT LEAD ACTION – BEACH CLEAN UP: Room 17 helped with a beach and park clean up last Sunday. Under the leadership of their teacher Daniel Wyatt they managed to fill up three rubbish sacks worth of rubbish.

MUSIC EXTRAVANGANZA: The PAC was completely filled by Parent's, caregivers, grandparents and friends. The talent was amazing and this year we asked for donations of food to replenish the stocks in our local food banks. The generosity of our audience was amazing.

MORALE OF STAFF AFTER THE RECENT ROUNDS OF INDUSTRIAL ACTION: Joel King reported that our teaching staff are not expecting anything to happen quickly regarding the teacher's demands. The teaching staff however are resolute in getting better wages and working conditions. David Oakley stated that the BOT does support the staff in this matter.

Gavan Brunton moves that the Staff report be accepted. Seconded Kevin de Jong. Carried unanimously.

CORRESPONDENCE:

OREWA COLLEGE: Dione Tarua one of our ex -student has been made a prefect at Orewa College in 2019.

Richard Beechey moves that the Correspondence be accepted/Seconded Kevin de Jong. Carried unanimously.

GENERAL BUSINESS:

SPORTS AWARDS: Monday 3 December 2018.

ACADEMIC & CULTURAL PRIZEGIVING: Monday 5 December 2018.

MEETING DATES TO BE SET FOR 2019 BOT MEETINGS: Christina England and Lynne Potts are to set the meeting schedule for 2019. It will then be emailed out to the BOT.

END OF YEAR BREAKFAST: This will be held at Scout at 7.00 a.m. on the 12 December 2018.

Meeting Closed at 8.38 p.m.

Next Meeting will be 26 February 2019 at 6.30 p.m. Please pop this date into your diaries now.

Signed:

Chairperson

Dated: