

## **NORTHCROSS INTERMEDIATE SCHOOL**

### **BOARD OF TRUSTEES**

**27 MARCH 2018**

**PRESENT:** David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Joel King (Staff Trustee), Lynne Potts (Board Secretary), Wendy Naidu, Kevin de Jong, Gavan Brunton, Richard Beechey.

**APOLOGIES:** Tania Wansink, Christina England.

#### **MATTERS ARISING FROM THE MINUTES:**

The dates of the minutes have to be changed to 27 February 2018.

Speaking rights for both Wendy Naidu and Christina England have the rights for one year only.

**MINUTES OF THE PREVIOUS MEETING:** The minutes of the previous meeting held on the 27 February 2018 are a true and accurate record. Moved Kevin de Jong/Seconded Richard Beechey. Carried unanimously.

#### **REPORTS:**

**PRINCIPALS:** Jonathon Tredray presented his report to the Board.

Jonathon Tredray thanked the Board for allowing school to close early closing so that staff could attend Glen Spurdles funeral.

**SCHOOL CAMP:** Board discussion took place on the recently held Year 8 Camp. It was incident free and Jonathon Tredray has acknowledged that Christina England did an absolutely superb job in the organisation of the camp.

**HIGH 5 CHALLENGE:** Wendy Naidu oversaw the organisation of the High Five Challenge. Board discussion took place regarding the Water Safety Aspect that was involved. It has been noted that Wendy Naidu is too touch base with Thea Killen from Long Bay College regarding their water safety programme.

**PARENT SURVEY:** A survey to all Northcross Intermediate parents regarding the cost of camp etc. Hopefully the results will be completed and be presented at our next BOT meeting.

**EBTT:** Jonathon once again gave an overview on the change to the Education Act 2017, primary schools are able to request that an EBTT position be established within their school. Massey University has been contacted regarding a partnership between our organisations. Jonathon will report back in more depth at our next Board meeting.

**TEACHER INTERVIEWS:** They will be held tomorrow and this is the first time since 2011 where it isn't compulsory to report against National Standards.

**POLICY REVIEW:** To ensure coverage and quality of our school policy we would like to return to a regular review cycle with the BOT. Under current review, is our Health and Safety policy, which needs to reflect the new Health and Safety Act.

**Nag 1 & 2: CURRICULUM & REVIEW:**

**2017 ANALYSIS OF VARIANCE:** Wendy Naidu reported to the Board on our data analysis. Some of our Maori students have been identified as being below in some areas. The MOE is funding 100 hours of professional development to further support our literacy programme. Robust Board discussion took place on effect sizes. Jonathon Tredray will report back to the board at our next meeting.

**Nags:** MOE guidelines have been updated on 14 December 2017. Discussion took place.

**Nag 4: PROPERTY:** Price for bag Racks for the NLE were discussed. Two quotes will be needed before a decision can be made.

**Nag 4: UPGRADE SOUND SYSTEM:** The quote to upgrade the sound system from Soundcraft Limited is \$10,187.00. This should then give PA access to the whole school this would also include the school bell system and emergency warning system. Board discussion took place. Moved Richard Beechey/Seconded Kevin de Jong. Carried unanimously.

Jonathon Tredray moves that his report be accepted. Seconded Kevin de Jong. Carried unanimously.

#### **PROPERTY REPORT:**

**SECURITY INCIDENTS:** Board discussion took place on security issues at school. Measures have been put in place to tighten security around the school.

**CONCRETE PAVING:** Discussion took place on concrete paving in two of our covered courtyards. It has been decided to have the damage replaced with exposed aggregate.

**DISPOSAL OF ASSETS AS PER THE LIST:** Board permission is requested to remove the assets as per the list. Moved Joel King/Seconded Gavan Brunton. Carried unanimously.

**FINANCE REPORT:** Kevin Faulkner presented his report to the Board.

**AUDIT ACCOUNTS FOR 2017:** These have now been finalised and will be despatched to the auditors as soon as they have been completed.

Gavan Brunton moves that the Finance Report be accepted/Seconded Richard Beechey. Carried unanimously.

**STAFF REPORT:** Joel King presented his report to the Board.

**ILC BIENNIAL FIELD TRIP TO WELLINGTON:** ILC will take a field trip to Wellington led by Wendy Johnston and Janine Joyce. The class have a very packed week away planned with visits to NIWA, the Reserve Bank Museum, a whole day at Parliament, a half day at Te Papa plus more. Board discussion took place.

**WATER SENSITIVE DESIGN PROJECT:** This is a \$7,000.00 initiative fully funded by the Hibiscus Coast Local Board. Morphum Environmental Limited will visit the school and deliver 4 sessions each to 30 students. The first looks at water as a treasure, the second is all about the urban water cycle, lesson three is all about pollution and water filters the fourth lesson covers water sensing device's. The final lessons are given by scientists and engineers along with Mrs Barrowcliffe and Mr Hartell. A contractor comes in for the final session also and evaluates where an ideal site to install two 250 litre water collection tanks. The students involved in the project will then share what they have learnt with the rest of their peers. Andrew Bolland our Property Manager will help site the tanks so

that the school will be able to use the collected water appropriately. It is a very exciting project to be a part off.

**LIBRARY:** A report was presented from Kaye Taylor our school librarian. Kaye decided to genrefy our library system. Genrefication is shelving all fiction books of the same genre together. It is working incredibly well and visitors from other schools have visited to see our condensed version of the library.

**NX SPORTS:** Joel King presented a very extensive report on Basketball, Netball, 3 on 3 Touch, Softball, Hockey, Swimming and Water polo, Triathlon, Cricket just to mention a few of the sports that are fully subscribed by Northcross students.

**YR 8 CAMP:** 486 Year 8 students attended Finlay Park on Lake Karapiro and we have had very positive feedback from parents.

Kevin de Jong moves that the Staff report be accepted/Seconded Richard Beechey. Carried unanimously.

**CORRESPONDENCE:** Jonathon Tredray moves that the correspondence be accepted/Seconded Joel King. Carried unanimously.

**LANDSCAPING:** Board discussion took place regarding this and Jonathon Tredray is to get in touch with the developers and report back at our next meeting.

**Meeting Closed at 7.50 p.m.**

**Next Meeting at 8 May 2018 at 6.30 p.m.**

**Signed:**

**Chairperson**

**Dated:**