

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

28 November 2017

PRESENT: Jonathon Tredray (Principal), Richard Beechey (Chairperson), Kevin Faulkner (Executive Officer), Joel King (Staff Trustee), Kevin de Jong, Tania Wansink. Gavan Brunton, Christina England (Deputy Principal),

APOLOGIES: Lynne Potts (Board Secretary), David Oakley

MEETING OPENED AT: 6.30 p.m.

MINUTES OF THE PREVIOUS MEETING: Richard Beechey requested that Christina's England speaking rights be revisited in 2018. This change was reflected in the minutes. Carried unanimously.

MATTERS ARISING FROM THE MINUTES : Richard Beechey informed the Board he will not be standing as Board Chair in 2018. David Oakley stated he intended to stand at the next election. Kevin de Jong has indicated he will not stand in the 2019 elections. Kevin de Jong encourages people to put their name forward for Board Chair as it is a great learning position. Tania Wansink has not considered her plans for 2019. Gavan Brunton said he is likely to re-stand.

BOUNDARY LANDSCAPING: no action taken yet.

Richard Beechey asks that we communicate with our community on a more frequent basis. Christina England spoke about the sports and academic prize giving's next week.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous held on the 31 October 2017 are a true and accurate record. Moved Richard Beechey/Seconded Kevin de Jong. Carried unanimously.

REPORTS:

FINANCE REPORT: Kevin Faulkner presented his report to the Board. Overall, we are heading for a deficit, but it is an improvement on projection.

LOCALLY RAISED FUNDS: These have been boosted through the Takigawa visit. We have had some very positive comments from the community and they are already booked in next year for a return visit. School donations are in line with budget expectations.

LEARNING RESOURCES: We are close to meeting budget. Admin has underspent. We are on track and in good shape for the year.

2018 BUDGET: This still has not being finalised as yet. A copy will be sent out to the board before the first 2018 meeting for discussion with the aim being to sign it off at the first meeting of the year. Kevin Faulkner has confirmed that the 2018 budget will not be a deficit budget.

Board discussion took place. Kevin de Jong Moves that the Finance Report be accepted/Seconded Gavan Brunton. Carried unanimously.

PRINCIPALS REPORT:

We will take the Principal's report as read. The COL has started strongly. A great working relationship with Long Bay College. We have had very positive results from Long Bay regarding our students' entrance exam in Writing. This is positive affirmation for Write that Essay and our staff.

COL RESOLUTION: Jonathon Tredray would like Board permission to consolidate the MOE contribution of \$1,000.00 each year for our school's COL requirements. All schools will transfer the \$1,000.00 to Long Bay College who then allocate the funds as necessary. Funds will be used for Professional Development etc. This simplifies administration for each school also. Each expenditure will need to be approved by the Principal's and Thea Kilian the COL Leader. Moved Richard Beechey. Carried unanimously.

WITHIN SCHOOL LEADERS AT NORTHCROSS: Both Juliet Hamblyn and Kel Hartell are our last two Within School Leaders that have been appointed at Northcross Intermediate. This brings us up to our quote of 5 Within School Leaders.

Board discussion took place and questions were asked around the future of the COL under our new government. Discussion about the assessment vehicles used, and that we are consistent across the COL schools to make sure that we have a common baseline.

CURRICULUM REVIEW: Jonathon shared the PAT results. Discussion took place around the outstanding progress made in these summative assessments. Over a two year cycle, Maths has made a growth of 0.92 effect size with 0.96 in Reading. This is strong and pleasing progress in these learning areas.

Discussion took place looking at tracking information across cohorts, stanine bands, class types etc to look at next steps for 2018 curriculum. A focus will be on Reading in 2018 as the first part of the data is showing that this has fallen off a little as we have had a focus on Writing.

TAKIGAWA EXCHANGE: The school has asked if we would like to send any students over in 2018 as part of a reciprocal exchange. Discussion was had about how this would help student's achievement. The Board has asked for a written presentation to look at the thought process etc behind it. Jonathon Tredray will present further information at the next meeting.

NAG 3: PERSONAL: One more teacher is to be hired. The prospective teacher will be in school tomorrow to teach with the final decision pending.

NAG 4: PROPERTY: The building planning is progressing well.

FINLAND STUDY TOUR: Jonathon Treday has requested a study tour to Finland around teacher development program, appraisals, open and flexible learning environments, and their teaching and learning program. A discussion was held around the budget for the proposed trip. The Board needs to ensure that this is sensible use of funding. The board has asked for a more detailed report asking for the learning outcomes and what the visit will do to lift student achievement.

Jonathon Tredray moves that his report be accepted/Seconded Richard Beechey. Carried unanimously.

The Board broke at 7:45 to watch part of the Music evening taking place in the PAC.

Re-convened at 7:55pm.

STAFF REPORT: Joel King presented his report to the Board.

TAKIGAWA VISIT: Congratulations to both Sharon Hines and Anna Inger. 102 students arrived from Japan. Joel shared some very positive feedback from our NX families that were involved in the visit.

The Board is to write a letter of thanks to both Sharon Hines and Anna Inger to both congratulate and acknowledge the work that they do.

WILLIAM PIKE CHALLENGE CLASS: A report was given on the Overnight Trip to Okura.

ATHLETICS FINALS: 45 athletes qualified for the North Harbour competition. The board reviewed the outstanding results achieved by the athletes and also our Cheerleading teams.

E-Pro8 : A team goes through to the semi-finals this week.

VANUATU SCHOOL TRIP: 23 students have been selected for this 2018 trip. A first meeting has been held with both students and their families.

BRIGHT SPARKS AWARDS: Congratulations to Rosa Katavich, Jasmine Jared and Kate McIntosh for their performance and scientific thinking. We have sent letters of congratulation to these students.

KOREAN COOKING FESTIVAL: The Korean embassy has provided a professional chef to work with our students.

COL: Discussed Long Bay college visits and teacher exchange and building connections.

Richard Beechey moves that the staff report be accepted/Seconded Tania Wansink. Carried unanimously.

PROPERTY REPORT:

Discussion took place around items in the property report including the noise levels in the tech block that had already been previously raised. Christina England is to investigate as to whether this is an on-going issue. Richard Beechey has asked that a survey is completed to ask about noise levels within the tech block. Gavan Brunton questioned whether we could access a noise meter device. Christina England is to action this.

Discussion has been had around the health and safety minutes and actions taken to support staff's well-being.

Discussion was held regarding the property report it has not been accepted. Some amendments are required and it will be re-tabled at the next board meeting. Richard Beechey moves this proposal/seconded Joel King. Carried unanimously.

INTERNATIONAL STUDENTS REPORT:

Our numbers are looking very good for 2018.

Moved Richard Beechey/Seconded Kevin de Jong, carried unanimously.

GENERAL BUSINESS:

Behaviour management plans were discussed in general – what procedures are in place to support students to adapt and improve behaviour. This process is under review and there is room for improvement where we need to implement plans before behaviour and learning issues are escalated.

Meeting went into committee – 8:41pm. Kevin left meeting.

Out of committee: 8:55pm

CORRESPONDENCE:

RESIGNATION: Cameron Print and Anita Chow – travelling overseas.

Kirstie Bryant – Moved to Warkworth.

Richard Beechey moves that the correspondence be accepted/ seconded Kevin de Jong, carried unanimously.

Discussion took place on how Glen Spurdle is doing and plans on his return to Northcross Intermediate.

Discussed Wendy Naidu and splitting of Curriculum, student roles, job descriptions etc.

Keli Dean is an outstanding asset to the school, responding to emergencies, always in her calm and experienced manner. The Board will write a letter of thanks for the care and wellbeing she takes of both our students and staff.

Lynne Potts and Christina England are to set dates for next year's meetings. Once they have been set Lynne Potts will advise you all by email.

Meeting closed at: 9.03 p.m.

Signed: **Chairperson**

Dated:

Signed: **Chairperson**

Dated:

