

**NORTHCROSS INTERMEDIATE SCHOOL
BOARD OF TRUSTEES MEETING
18 MAY 2021**

PRESENT: Jared Cuff (Chairperson), Jonathan Tredray (Principal), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Jill Haslam (Deputy Principal), Wendy Naidu (Deputy Principal), Christina England (Deputy Principal), Marc Rowlinson (Staff Representative), Tania Wansink, Gavan Brunton, David Oakley, Stephen Murray, Annamaria Maclean.

VISITOR: Jo Robson - Principals Appraisal

MEETING STARTED AT: 6.00 p.m. with a welcome to both Jo Robson from Leading Learning and our new board of trustees member Stephen Murray.

PRINCIPALS APPRAISAL: Jo Robson reported on Jonathon Tredray's Appraisal for 2020 - 2021. Jo said that in 2016 The Education Review Office (ERO) talked about what makes an effective leader, this is an attribute that is looked for within the appraisal process. Also included as part of the process are the Professional standards - culture, pedagogy, systems, partnerships and networks. The agreed professional goals were student learning - better achievement, visible learning - learner agency, collaboration - sustain practice, student wellbeing - fostering the needs of the emerging adolescent. Leadership with the SLT in leading learning in our new normal post Covid was also evaluated. All board members had received an email copy of Jonathon's appraisal document. Robust board discussion took place with Jo. Jo left the meeting at 6.24 p.m. Jared Cuff congratulated Jonathon Tredray on what is an outstanding appraisal.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on 23 February 2021 are a true and accurate record. Moved Gavan Brunton/Seconded David Oakley. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

FINDLAY PARK CAMP: David Oakley asked if the communication devices at the school "out camps" were able to be used in an emergency because of the poor reception in that area. Christina England assured him that walkie talkies were on hand to be used in any emergency situation however after further consultation we also made walkie talkies available on our kayak trips if any emergency occurred.

REPORTS:

PRINCIPALS: Jonathan Tredray presented his report to the Board.

Jonathan Tredray took the opportunity to congratulate Jared Cuff on his appointment as Board Chairperson, he also thanked David Oakley for all his assistance to the school in his time as Board Chairperson, Tania Wansink for her ongoing support in her role in the police. Tania Wansink has been instrumental in getting the Blue Light Blast programme for eighteen of our Northcross students two mornings each week at school. Tania has also been involved in getting some of our art students to paint a mural opposite the Browns Bay Police Station. These interactions show the police in a very positive light.

SCHOOL ROLL: The present roll stands at 1,349 students. Jonathan Tredray took the opportunity of thanking his SLT for their ongoing support and assistance. It has been really appreciated.

PD FOR STAFF: PROJECT BASED LEARNING - This project is being worked on by staff, the wider community and also our students. It is on sustainable tiny homes.

Nag 1: CURRICULUM REVIEW: Discussion took place on School Docs, all Board members can see the Self Review Schedule 2021, 3 Year Review Schedule and How the Review Process Works. The Board can log on at any time. The Policies that need to be reviewed by the Board for our next meeting are Protective Disclosures, Reporting to Parents on Student Progress and Achievement and Visitors. Board members can document changes and they will be discussed at our next Board meeting.

Nag 2: ANALYSIS OF VARIANCE; Jonathan Tredray gave an overview of Students progress in Maths and Literacy for 2020 students. Some of our lower achievers need help to get key competencies in Maths. Our Learning Support Senco Assistants take small groups four times a week with targeted teaching programs to assist with this. The approach has to be a collaborative one. Wendy Naidu also reported that 80% of our students have made their targets in both Maths and Literacy. We have one group of maths students that have not moved from their very high level of maths and we need to see what help we can give them in shifting them off their level and onto the next.

Nag 3: EMPLOYMENT: Steve Guy has been employed to teach in Room 57 and Nicola Grey has joined the Specialist Department.

QUEENSTOWN TOUR 2021: Board permission is sought to be able to take a group of Northcross Intermediate Students to Queenstown on Monday 27 September - Friday 1 October 2021. Board discussion took place. Jared Cuff moves that permission be granted/seconded David Oakley. Carried unanimously. Jared Cuff moves that the Principals report be accepted/Seconded Gavan Brunton. Carried unanimously.

FINANCE: Kevin Faulkner presented his report to the Board.

Kevin reported that the school is still in a very strong financial position. Robust Board discussion took place on the 5YA budget on the proposed upgrades of Classrooms 46 -49, Classrooms 9 - 10 and the toilet block behind Room 21/22, however further discussion will take place in general business.

Annamaria Maclean moves that the Finance report be accepted/Seconded David Oakley. Carried unanimously.

PROPERTY: This is taken as read. Moved Jared Cuff. Carried unanimously.

STAFF: Marc Rowlinson presented his report to the Board.

ANZAC DAY POETRY COMPETITION: Two Northcross Intermediate Students were awarded prizes in the Auckland Museum Lest We Forget Anzac Poetry Competition. Daniel Tennant in the Under 11 category and Ethan Butler in the 12 - 17 category, the judges spoke very highly of the way the boys were able to capture the theme so poignantly in their poems.

HYDRO GROW SYSTEMS: Biotech students have been exploring forms of hydroponics and soil-less gardening. The students have been using recycled materials, aqua clay balls and organic fertiliser.

STRING GROUP EXCHANGE WITH LONG BAY COLLEGE: The exchange was organised through the Oneroa Kahui Ako. It involved all of our string group and the Long Bay College students along with Shauno Isomura our violin teacher and head of music Sylvia Watson.

CAMP 2021: Marc Rowlinson congratulated Christina England on her organisation of camp this year.

Tania Wansink moved that the Staff report be accepted/Seconded David Oakley. Carried unanimously.

GENERAL BUSINESS:

5 YA FUNDING: Jonathan Tredray spoke regarding our proposed building projects. Robust Board discussion took place regarding the estimate that was sent to all Board members. Stephen Murray pointed out that the estimate does not include Consultancy fees, Architect fees and Engineering fees so these need to be factored in. Generally they are between 12% to 15 % . Jonathan Tredray is to meet with the Property team and Robert Gunter to discuss further. Discussion took place on Rooms 46 - 49 they are in a sorry state of repair. Jared Cuff moves that we go with the work on Rooms 46 - 49. The estimate is to include asbestos removal. Remedial work in the toilet block behind Rooms 21 and 22 will also be carried out, this will be paid for from school funds. Seconded David Oakley. Carried unanimously.

HEALTH & SAFETY: Wendy Naidu is in the process of appointing a new Health & Safety Representative for 2021..

UNIFORMS: Annamaria Maclean has spoken to Argyle Manufacturing regarding Northcross Intermediate Uniforms. Robust discussion took place and Jared Cuff moved that the formal uniform will remain optional until the end of the 2023 school year. The start of the 2024 school year a new single uniform will take the place of all existing school uniforms. During the transitional period the school will increase the number of formal uniforms i.e School Blazers, Long Pants, Skirts, White Shirts and Ties. Seconded Tania Wansink. Carried unanimously.

Meeting closed at 8.17 p.m.

Next Meeting will be on 22 June 2021 at 6.00 p.m.

Signed:

Chairperson

Dated: