

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

29 MARCH 2017

PRESENT: Richard Beechey (Chairperson), Jonathon Tredray (Principal), Kim Sloane (Staff Trustee), Kevin Faulkner (Executive Officer), Lynne Potts (Minutes Secretary), Kevin de Jong, Tania Wansink, David Oakley.

LATE: Gavin Brunton arrived at 6.53 p.m.

MEETING STARTED AT: 6.30 p.m.

MATTERS ARISING FROM THE MINUTES:

LOCK DOWN NOTIFICATION: As advised notification will take place via email and text in the event of the school lock down. Jonathon Tredray is looking into the availability of an APP that even the students have access to and he will report back at our next meeting, Jonathon will also get Glen Spurdle to send out a test alert to all Board members.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 21 February 2017 are a true and accurate record. Moved Richard Beechey/Seconded David Oakley. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

NAG 1: CURRICULUM: Went on a recent visit to Long Bay College to discuss the preparedness of our students for Year 9. Testing results were discussed with the Board. There has been an upward movement in both English and Maths. Both Jonathon Tredray and Kim Sloane will visit some High Schools to have a chat with some of our Year 8 students to see whether or not that they had been prepared appropriately for the challenges of college. If not what can we do better.

NAG 1: COL: Jonathon Tredray reported to the Board that COL are meeting regularly to pen there community challenges. The challenges will be around Reading, Writing and Transitions. ESOL students have been identified in the collective and investigations are taking place to see how these students affect the results in Writing and Reading.

NAG 4: PROPERTY: Property Sub-committee will meet on the 6 April 2017. Board permission has been given form them to select a short list of companies for the Block 2 upgrade. Moved Richard Beechey. Carried unanimously.

NAG 5: HEALTH & SAFETY: Glen Spurdle, Tania Wansink and Andrew Bolland completed term one's walk through on Friday 10 March 2017. The next staff Health and Safety meeting is scheduled for the 5 April 2017, minutes will be available at our next Board meeting.

Board permission is requested for the Noho Marae event on the 12 May 2017 which is held at school. Permission is granted. Moved Richard Beechey/seconded Jonathon Tredray. Carried unanimously.

Jonathon Tredray moves that his report be accepted/Seconded David Oakley. Carried unanimously.

CHARTER 2017 – 2019 & ANALYSIS OF VARIANCE 2016 – 2017: These have now been completed. Board discussion took place. They will both be tabled again for further discussion at our next Board meeting.

PROPERTY REPORT:

TECHNOLOGY CANOPY: A quote has been received for \$27,000.00 this quote is without side drops. More details will be provided at the next meeting.

SOUND SYSTEM FOR BIO TECHNOLOGY CLASS: A sound tower has now been installed. The teacher is very happy as all her students can now hear her instructions.

Kevin de Jong moves that the Property report be accepted/Seconded Gavan Brunton. Carried unanimously.

FINANCE REPORT: Kevin Faulkner presented his report to the Board.

PRE-AUDIT WORKING CAPITAL: Kevin Faulkner stated that the School Board, Senior Management and the hard working office team can be very proud of the positive financial swing. The Board took the opportunity of congratulating Kevin Faulkner and his team for their contribution in making this happen.

Richard Beechey moves that the Finance report be accepted/Seconded Kevin de Jong. Carried unanimously.

STAFF REPORT: Kim Sloane presented her report to the Board.

ACADEMIC: Term one summative testing analysis will be completed before the end of the term.

Term One Concepts: Year 7: Local History, Year 8: The Waikato

Cultural: Music & Dance/Drama Class Lessons: Cultural program is well underway. This year Mark Jensen will direct a school musical called The Bell Ringer of Notre Dame.

YEAR 7 EOTC WEEK: This week included High Ropes, Archery, Rock Climbing, Awataha Marae Experience, Bush and Beach Art, Snorkeling, Water Safety, First Aid and Outdoor cooking.

YEAR 8 CAMP: This is held at Findlay Park. It was very successful. The students, Parents and weather were all wonderful. A thank you letter is to go out to all parents on behalf of the BOT who gave up their time to help at camp.

Board discussion took place on the proposed \$10.00 fee for police vetting that is supposed to be coming in July of this year.

SPORTS: Basketball, Netball, Swimming, Waterpolo, Cricket, Triathlon, Cheerleading, Orienteering and Hockey are all on offer this season. Two of our teams are now North Harbour Champions in tag.

FUN RUN: This will be held on the 7 April 2017.

BOWLS: 11 classes are now involved in a kiwi sport run program "Learning to Bowl" this takes place in Browns Bay bowling club.

PARENT TEACHER INTERVIEWS: These will be held next Tuesday.

Tania Wansink moves that the Staff Report be accepted/Seconded Kevin de Jong. Carried unanimously.

GENERAL BUSINESS:

HEALTH & SAFETY WALK THROUGH TERM TWO: David Oakley has been appointed to do a walk through with Glen Spurdle and Andrew Bolland in term two.

FIRE EVACUATION EXERCISE: This was held on 1 March with a recorded evacuation time of 5.27 minutes.

BOT VISIT TO SCHOOL: Kim Sloane invited all members to come and visit the Technology environment and then to meet all the staff at morning tea.

CORRESPONDENCE:

KIRSTY BLUNDELL: Maternity Leave from 1 May 2017 until 16 October 2017. Kevin de Jong moves that maternity leave be granted. Seconded Tania Wansink. Carried unanimously.

NZSTA 28TH ANNUAL CONFERENCE: Board discussion took place to see if anyone wanted to attend.

FPS AGREEMENT: Discussion took place but Jonathon Tredray is to speak to Glenis Martin the teacher in charge of FPS.

Meeting Closed at 8.05 p.m.

Next Meeting will be on 9 May 2017 at 6.30 p.m.

Signed:

Chairperson

Dated: