

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

23 FEBRUARY 2021

WELCOME: Lynne Potts Board Secretary both welcomed everybody and opened the meeting at 6.00 p.m.

NOMINATIONS FOR CHAIRPERSON: Lynne Potts called for nominations for a Chairperson for 2021. Jared Cuff was nominated by David Oakley/Seconded Gavan Brunton as this was the only nomination received and was unopposed Jared Cuff was duly elected. Carried unanimously.

PRESENT: Jared Cuff (Chairperson), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Representative), Lynne Potts (Board Secretary), Christina England (Deputy Principal), David Oakley, Tania Wansink, Gavan Brunton, Annamaria Maclean.

APOLOGIES: Jonathon Tredray (Principal) and Wendy Naidu (Deputy Principal).

SPEAKING RIGHTS GRANTED: Jared Cuff moves that Wendy Naidu, Jill Haslam and Christina England be given speaking rights for the 2021 year. Carried unanimously. Jared Cuff thanked the Deputy Principals for their contribution that they continually bring to the board meetings.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 24 November 2020 are a true and accurate record. Moved David Oakley/Seconded Marc Rowlinson. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

BOARD ASSURANCE STATEMENT: This will be re tabled at our next board meeting.

CONFLICT OF INTEREST POLICY: This will be re tabled at our next board meeting.

REPORTS:

PRINCIPALS: Christina England presented Jonathon's report in his absence. The board was informed that Jonathon continues to get better each day and that he has been well supported by his senior management team.

Nag 3: EMPLOYMENT: We are fully staffed and this year we have seven new teachers for 2021. One of the teachers Gary Wood is working with 10 Year 8 students who have been identified as "at risk". He works with both the students, their families and the teacher concerned.

PROFESSIONAL DEVELOPMENT: There have been three teacher only days so far this year. One of the activities was explore our own backyard allowing the teaching staff to explore the bush at the back of the school. Hayley Barrowcliffe our bio-tech teacher showcased some of the environmental work that she has been involved in, showing us how to make products from our very own gardens. The Restorative Schools Day was a full staff meeting introducing our new school wide approach to Restorative Practices. This PD is one of our Charter Goals.

Nag 4: PROPERTY: Kevin Faulkner reported that it has been an incredibly busy start to the school year. Richard Alexander our new caretaker is doing a great job in assisting Andrew Bolland and is proving to be a real asset to the school.

SYA – SCHOOL INVESTMENT JOB: The company that is installing the new canopy over the netball courts is now waiting for resource consent to be granted. The canopy is projected to be installed during the next school holidays.

SCHOOL VAN: This has now arrived and it did come within budget.

LATE: Jill Haslam (Deputy Principal) arrived from the sports meeting at 6.25 p.m.

Nag 5: HEALTH & SAFETY: Board approval is required for Wendy Naidu (Deputy Principal) to be able to sign off on the following RAMS forms for these school trips.

Year 8 Camps, Finlay Park – March

Student Leaders Camp, Taupo – April

Stuff and Nonsense Road Trip , Hamilton – July

ILC trip to Wellington – July

AIMS, Tauranga – September

Queenstown Trip – October

Illminster Exchange Trip, Gibsorne – November

Board discussion took place regarding this request and it has been decided to appoint David Oakley to liaise with Wendy Naidu to sign off the RAMS. Moved Jared Cuff/Seconded Gavan Brunton. Carried unanimously.

Thanks was given to Wendy Naidu for her assistance in getting the Principals report ready.

Tania Wansink moves that the Principals Report be accepted/Seconded David Oakley. Carried unanimously.

FINANCE: Kevin Faulkner presented his report to the Board.

Work is currently underway on the end of year adjustments for the 2020 accounts and a final pre-audit set of 2020 accounts will be available at our next meeting. Initial indications are that the school will exceed budget expectations and will be in a strong position to get through 2021 despite ongoing COVID restrictions.

SIEBA: They are trying to find a way to get International students back into New Zealand this however is proving very difficult because of COVID.

TAKIGAWA EXCHANGE: After many years of very successful visits from the Takigawa group for both teachers and students we have been advised that going forward they will be looking to visit other countries. We are currently looking at alternative options from either Japan or Korea to continue this programme once the COVID crisis is behind us.

Jared Cuff took the opportunity on behalf of the Board to thank Kevin for his continued wonderful service to the school.

Jared Cuff moves that the Finance report be accepted/Seconded Gavan Brunton. Carried unanimously.

STAFF: Taken as read. Moved Jared Cuff. Carried unanimously.

GENERAL BUSINESS:

HEALTH & SAFETY MINUTES: These will be re tabled at our next Board meeting.

ACTING PRINCIPAL: Jonathon Tredray has asked for Board permission for him to be able to appoint one of his Deputy Principals to become acting Principal when he is away from school. Moved Jared Cuff. Carried unanimously.

CO-OPTED BOARD MEMBER: Board discussion took place regarding the appointment of our new co opted Board member. This process was delayed due to COVID. Robust discussion took place. Jared Cuff moves that the Board appoints Stephen Murray as our co- opted member of the Board going forward. Seconded David Oakley, carried unanimously.

CORRESPONDENCE:

ONEROA COL: Congratulations go to Maraea Rameka one of our classroom teachers as she has been appointed to the Oneroa COL.

CASSIE BENTHAM, MacKENZIE WILLIAMS & BROOKLYN TeMANA: Northcross Intermediate students that have all been sent letters from the Board to acknowledge their work on the proposed adventure playground.

Meeting closed at 7.12 p.m.

Next meeting will be on 13 April 2021 at 6.00 p.m.

Signed: **Chairperson**

Dated:

Into Committee at 7.12 p.m.

Out of Committee at 7.17 p.m.