

## NORTHCROSS INTERMEDIATE SCHOOL

### BOARD OF TRUSTEES

12 JUNE 2018

**PRESENT:** David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Joel King (Staff Trustee), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Richard Beechey, Gavan Brunton, Tania Wansink.

**APOLOGIES:** Christina England, Kevin de Jong.

**MINUTES OF THE PREVIOUS MEETING:** The minutes of the previous meeting held on 8 May 2018 are a true and accurate record. Moved David Oakley/Seconded Richard Beechey. Carried unanimously.

#### REPORTS:

**PRINCIPALS:** Jonathon Tredray presented his report to the Board.

**KAHUI AKO/COL TEACHER ONLY DAY:** Over 320 teachers gathered at Northcross Intermediate on 1 June 2018. Board discussion took place on the positive feedback from staff that attended the event. Jonathon complemented our Kapa Haka and our Northcross Intermediate Youth Leaders they were all amazing ambassadors.

**Nag 1 & 2: YEAR 8 CAMP:** A Year 8 Parent survey has just taken place regarding the Year 8 camp. Payment plan options were discussed with the Board. The Board did ask about various options of how prepayment of Year 8 Camp could work. After discussion it has been suggested that maybe a full break down of camp costs be given to parents to peruse. Kevin Faulkner will talk to camp payments in his financial report.

**Nag 1 & 2: 2017 Yr 8 WRITING RESULTS:** Thanks goes to Wendy Naidu for her presentation on the 2017 writing results. Board discussion took place.

**Nag 4: PROPERTY:** Discussion took place on the Block 2 Upgrade. The Property committee is requesting permission to remove from the current contract with Shakthi the Room 21/22 toilet upgrade. The cost of the upgrade stands at \$79,000.00. This has been suggested because of the growing total of variance costs, \$24,000.00 sub main power upgrade, \$20,000.00 extra foundation work for the covered area, \$8,000.00 upgrade to roofing over the covered area, \$2,000.00 extra wiring for alarm/speaker system, \$28,000.00 to replace the new spouting. It has now been decided to completely renew the spouting instead of trying to patch it up. Robust Board discussion took place on every aspect of the proposal. Permission has been granted. Moved David Oakley/Seconded Gavan Brunton. Carried unanimously.

**Nag 5: HEALTH & SAFETY POLICIES:** Wendy Naidu spoke to the Board regarding Health and Safety Policies being put on the website. Discussion took place and Wendy will email Board members with the link so that they can now access the policies.

Jonathon Tredray moves that the Principals report be accepted/Seconded Richard Beechey. Carried unanimously.

**FINANCE:** Kevin Faulkner presented his report to the Board.

**2018 ACCOUNTS:** Overall on target with budget expectations except for the area of teacher reliever cover which is under pressure from unprecedented levels of staff and family illness. However, this is on the management team's radar and is being supervised accordingly. Working capital continues to remain strong.

**2017 ACCOUNTS:** With the audit now complete the final figures resulted in a solid surplus of \$44,914 and a healthy end-of-year working capital balance of \$408,785.00

Richard Beechey moves that the Finance report be accepted/seconded Tania Wansink. Carried unanimously.

**STAFF:** Joel King presented his report to the Board.

**MUSIC:** Lynne Potts gave a brief overview of Music at NX in 2018. It is the most students that we have ever registered for the tuition programme. The NX Band has 48 members and the NX Jazz Band practises every Tuesday morning at 7.30 a.m. with 14 students involved.

**FPS WITH GLENIS MARTIN:** The first booklet has been returned from national evaluation. 10 teams got a first ranking, 5 teams got a second ranking, 2 teams got a third ranking, 2 teams got a fourth ranking and 2 teams got a fifth ranking. Two teams were awarded with certificates for creative thinking. Excellent results overall.

**HOCKEY:** Kate Volmuller took both our Boys and Girls teams to NH Hockey Zone Days. Both teams made it through to the finals. A thank you to Shannon Hale Director of Sport at Northcross Intermediate who organised the very successful event.

**SQUASH:** Carl Timmis was in charge of seven teams that represented Northcross Intermediate in the recently held North Harbour Squash teams. Our mixed team of players were placed second in the competition.

**ORIENTEERING INTERZONE COMPETITION:** Five NX teams were selected for the competition. Some outstanding results were achieved. Special mention must go to Taiga Kato who was the fastest athlete on the course overall with a sensational time of 14 minutes and 57 seconds.

**AUCKLAND KIDS LIT QUIZ:** Some of our top readers participated in the quiz at St Cuthbert's College. We were extremely proud of our two teams that competed.

**MATHEX 2018:** June 6 Northcross hosted 14 primary schools. 37 teams were entered into the Junior Mathex competition. This is proving to be very successful. Wednesday evening it was Northcross students plus teachers turn to compete. A very exciting evening was had by all but thanks has to go to Diane Rose and also Murray Toohill for being the MC for the evening.

**ONEROA KAHUI AKO: TEACHER ONLY DAY:** All teachers found this day extremely beneficial. It gave a true direction of what the COL is all about. Thanks to Lynne Potts, Murray Toohill, Student Leaders and our Kapa Haka group led by Mark Jensen.

Gavin Brunton moves that the staff report be accepted/Seconded Tania Wansink. Carried unanimously.

**PROPERTY:** This is taken as read.

**SAFETY LIGHTS OUTSIDE THE BACK CLASSROOMS:** Jonathon Tredray is to ensure that Andrew Bolland is aware that some security lights do need to be installed for security purposes.

**ASSETS AS PER THE LIST:** Board permission is requested to remove assets as per the list. Moved David Oakley/Seconded Joel King. Carried unanimously.

**HEALTH & SAFETY MEETING:** Board discussion took place. David Oakley said that he had driven into the back entrance of the school one evening and the lack of proper lighting does need to be looked at. It has been suggested by the Board that an on line Register be activated so that any Health and Safety issues can be noted by staff and then actioned immediately. The on line reporting register will be looked into.

**GENERAL BUSINESS:**

**2019 SCHOOL COSTS:** Kevin Faulkner put forward 2019 proposals for the School Donation (\$190), Technology Subsidy (\$205) and Annual Consumables (\$100). He also presented a Special Offer Package for board discussion combining all three items at \$420 (ie a saving of \$75) if paid within 1 week of enrolment. Discussion took place. Moved Richard Beechey/Seconded Gavan Brunton. Carried unanimously.

**2019 YEAR 8 CAMP FEES:** The Board discussed various options and agreed that Kevin Faulkner will look into the logistics of allowing families to start paying instalments from the beginning of term three whilst they are Year 7 students to help spread the cost of camp.

**EMAIL ADDRESSES:** David Oakley discussed with the Board that board members can be given a school email address. If any Board member requires an address please email Lynne Potts who will arrange it for you.

**PROFESSIONAL DEVELOPMENT WORKSHOPS:** David Oakley reported on some of the workshops that are organised by NZSTA for you to attend. The knowledge gained is invaluable. Northcross Intermediate is to host a workshop on Principals appraisals on Thursday 28 June 2018.

**RAISING BOARD PROFILE:** Discussion took place on how the NX Board can raise its profile to encourage nominations for the 2019 BOT elections. Discussion also took place on our Pacifica and Maori families to encourage them to put their names forward for a place on the Board.

**CORRESPONDENCE:**

**PROPOSED INTERNATIONAL CLASSROOM ENVIRONMENT:** A proposal has been received by Carl Timmis who would like the Board to explore the possibility of creating a classroom with the focus on international mindedness. The classroom would have an emphasis on the Chinese culture. Board discussion took place and it was decided to gauge parent interest first.

**NZSTA 2018 APPOINTMENT OF DELEGATE:** The proxy vote has been signed and our nominated delegate Ebony-Rose Andrews will vote for the remit on our behalf.

Jonathon Tredray moves that the correspondence be accepted/Seconded Richard Beechey. Carried unanimously.

**Meeting Closed at 8.15 p.m.**

**Next Meeting will be on the 8 August 2018 at 6.30 p.m.**

**Signed:** Chairperson

**Dated:**

