

**NORTHCROSS INTERMEDIATE SCHOOL
BOARD OF TRUSTEES MEETING
27 FEBRUARY 2024**

PRESENT: Jared Cuff (Chairperson), Jonathan Tredray (Principal), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Trustee), Lynne Potts (Board Secretary), Jill Haslam (Deputy Principal), Christina England (Deputy Principal), Juliet Hamblyn (Associate Principal), Kelly Young, Tania Wansink, Steve Murray, James de Villiers.

APOLOGY - David Oakley - He attempted to join the meeting initially at 6.00 p.m. via video call. Due to multiple technical issues it was decided that David Oakley at 6.25 p.m. would send his apology for the meeting.

WELCOME: Lynne Potts Board Secretary both welcomed everybody and opened the meeting at 6.05 p.m.

VISITOR: Tui Bennett presented her report on Literacy at Northcross Intermediate 2023/2024

Tui Bennett reported that we exceeded our Charter Goals with 80% of students making at least 12 months progress in both Reading and Writing. Tui Bennett acknowledged the hard work all our committed teachers have accomplished to make these results possible. Tui took the opportunity of thanking the BOT for allowing her the opportunity of being HOD Literacy. Tui also thanked the BOT for allowing the school to use Writer's Toolbox. Where to next, continue to build greater confidence in OTJ, continue to support staff to provide high quality challenging learning experiences in Reading and Writing. Tui Bennett left the meeting at 6.17 p.m.

APPOINTMENT OF CHAIRPERSON: It was decided that because David Oakley could not be in attendance via video call that we defer this decision until our next meeting on the 30 April 2024. Carried unanimously.

SPEAKING RIGHTS GRANTED: Jared Cuff moves that Jill Haslam (Deputy Principal) and Christina England (Deputy Principal) be given speaking rights for the 2024 year. Seconded Tania Wansink. Carried unanimously.

MINUTES OF THE PREVIOUS MEETING: Minutes from the previous meeting held on the 12 December 2023 are a true and accurate record. Moved Steve Murray/Seconded James de Villiers. Carried unanimously.

MATTERS ARISING FROM THE MINUTES:

PLATINUM PAINTERS: The contractors started repainting during the school holidays.

REPORTS:

PRINCIPALS: Jonathan Tredray presented his report to the Board.

SCHOOL ROLL: 1,472 students are presently enrolled at our school and it has been a very smooth start to the school year. Discussion took place on the Northcross Ethnicity Overview 2024. Steve Murray has requested that we also identify out of zone students in future.

TEACHER ONLY DAY: Teacher Only Days commenced on the 31 January through to the 2 February 2024. We were extremely fortunate to be able to contract Kirsty Lathrop, a senior presenter for Applied Coaching Projects.

VISIBLE LEARNING: Professor John Hattie undertook a comprehensive research project encompassing millions of students which focussed on identifying and understanding the factors that most effectively influence student learning. The core idea is that both teachers and students should all be able to both see and understand their learning progress. There is

a VL induction programme Teacher only day on the 28 March 2024 in conjunction with our Kahui Ako Schools.

MAKERSPACE/MAKER CLASSROOM: Over the last two years we have been trialling the Makerspace concept within a classroom setting. Adam Martin is the Y8 teacher, and his students get to design projects. This term they have old mobile phones and they are redesigning them into go pros so that the Year 8's can use them at camp. Daniel Wyatt a teacher who has returned back to Northcross Intermediate is in charge of the Y7 Makerclass working in conjunction with Adam. The Makerspace programme enhances the core literacy and numeracy skills.

PRINCIPALS DEVELOPMENT 2024: Jonathan Tredray presented a book review written by a Northcross student. It was amazing however the book review had been AI generated. Robust board discussion took place on how AI will look in the future. Jonathan Tredray has asked if he is able to attend the World EduLead Conference which will be held in Singapore on 2 -5 April 2024. Jonathan said the cost of the course is \$7,000.00 and that he is prepared to use his Wellbeing grant of \$6,000.00 towards the cost. Jared Cuff moves that Jonathon be given permission to attend this course.

PROPOSED AMPHITHEATRE: Jonathan Tredray spoke regarding this proposed project on the school embankment. This proposed space would have multiple uses. Jonathan Tredray has asked for BOT permission to retain the services of an architect at the cost of \$2,500.00 to get some plans which can then be presented at a future board meeting. Kevin Faulkner was asked to comment. Steve Murray spoke about firstly getting some surety from the MOE for funds for further classrooms because of the amount of students.. Marc Rowlinson asked if it is the schools responsibility to build extra classrooms and that it should be the responsibility of the MOE. Kevin Faulkner said that if the Board gives permission then \$5,000.00 per month could be ring fenced for the proposed project, with the proviso that If these funds are needed elsewhere then they will be released. Jonathan suggested that the school does fundraising for the proposed project plus grants. Marc Rowlinson moves that \$2,500.00 be used for a feasibility study. Seconded James de Villiers. Carried unanimously.

BOARD PERMISSION TO HOLD OFF SITE SCHOOL TRIPS:

11 - 21 March 2024 Year 8 School Camp at Finlay Park

7 - 10 April 2024 Student Leaders Camp in Gisborne

24 - 28 June 2024 Sports Camp in Matamata

26 - 27 June 2024 MERC Student Leaders Camp

7 - 13 September 2024 AIMS Games

November 2024 Date TBC Ilminster Exchange

James de Villiers moved that permission be granted for all off site trips provided that the appropriate RAMS forms have all been completed. Seconded Jared Cuff. Carried unanimously.

ADVERTISING FOR A DEPUTY PRINCIPAL: Jonathon Tredray has requested a Board member to be available for the interview panel on Saturday 23 March 2024. It will be all day and the process will start at 9.00 a.m. Board members will look at their calendars and confirm if they are able to attend or not.

Jared Cuff moves that the Principals report be accepted. Carried unanimously.

SCHOOL DOCS - POLICY REVIEWS

CHILD PROTECTION POLICY: After Board discussion it has been decided that as a full board we will review the Child Protection Policy at our next meeting. A hard copy will be included with the reports for our next meeting.

STAFF: Marc Rowlinson presented his report to the Board.

SPORTS & MUSIC: There are massive numbers this year. Music is absolutely full with waiting list.

SUMMER STILLS PHOTOGRAPHY COMPETITION: Northcross was a stand out in this competition with six of our Y8 students listed in the Top 10 Junior Finalists.

James de Villiers moves that the Staff Report be accepted/seconded Kelly Young. Carried unanimously.

FINANCE: Kevin Faulkner presented his report to the Board.

BUDGET 2024: Robust budget discussion took place. Steve Murray asked for clarity around the donation figures in the budget. Kevin explained that as a result of last year's disappointing collection rate, donations had been set at lower rates in the 2024 budget. These are conservative rates so it was hoped that we would more than achieve budget in this area in 2024.

FIXED ASSETS LIST:

SNUP UPGRADE: \$50,000.00 has been allocated to the SNUP upgrade with the MOE replacing our wireless AP's around the school. Hopefully there will be money left over as the MOE will pay for a vast majority of the upgrade.

Jared Cuff moves that the Finance report including the budget be accepted/seconded Steve Murray. Carried unanimously.

CORRESPONDENCE:

REFRESHMENT LEAVE: Walla Jebriel has requested refreshment leave for the whole of 2024. This has been granted. Moved Jared Cuff/Seconded Tania Wansink. Carried unanimously.

Meeting Closed at 7.52 p.m.

Next meeting will be on the 30 April 2024 at 6.00 p.m.

Signed:

Chairperson

Dated: